inlingua®
Cheltenham

BROCHURE & PRICELIST

2023

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"inlingua Cheltenham is a really beautiful place to improve your English. There are dedicated teachers and a pleasant atmosphere for group lessons."

Anna, Switzerland

INLINGUA CHELTENHAM ON THE MAP

The United Kingdom is the perfect destination to learn English in its most natural environment.

In Cheltenham you can improve your English in pleasant and tranquil surroundings, yet still be within a short train ride of many of the biggest cities of the UK.

Airports:

Heathrow: 1 hr 45 mins
Gatwick: 2.5 hrs
Manchester: 2 hrs
Liverpool: 2 hrs
Stansted: 2 hrs 35 mins
Luton: 2 hrs
East Midlands: 1 hr 45 mins
Bristol: 1 hr 15 mins
Birmingham: 1 hr 15 mins

Places of interest:

Central London: 2.5 hrs
Bristol: 1 hr
Cardiff: 1.5 hrs
Oxford: 1 hr
Bath: 1 hr 25 mins
Stratford upon Avon: 45 minutes
Stonehenge: 1.5 hrs
The Cotswolds: 5 mins
Gloucester: 30 mins

You can reach us by:

Train

Coach

Taxi

Cheltenham is ideally located to allow easy access from many major cities and airports by train, coach or car.

WHY CHOOSE INLINGUA CHELTENHAM?

inlingua is one of the largest associations of privately-owned languages schools, having over 250 language centres in more than 30 countries worldwide.

Cheltenham has a population of 117,000 and is an intimate regency town where you can experience typical English life and culture.

CENTRAL LOCATION

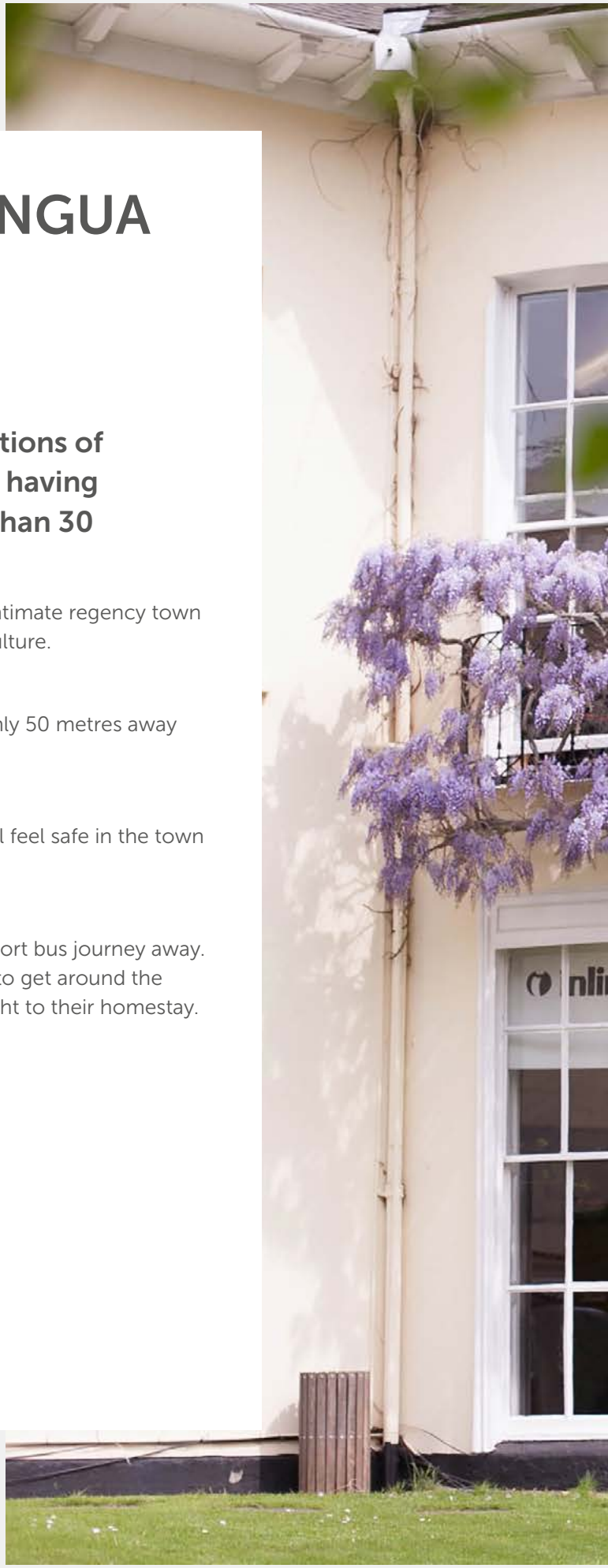
The school is based in the centre of Cheltenham, only 50 metres away from the main high street.

SAFE AREA

The town has a very low crime rate and students will feel safe in the town centre and suburban areas.

ACCOMMODATION

Accommodation for students is either a walk or a short bus journey away. Students will be impressed how quick and easy it is to get around the town, either walking to school or going home at night to their homestay.



CHELTENHAM HIGHLIGHTS

Cheltenham is a vibrant and exciting English town, in the heart of the Cotswolds, an area of outstanding natural beauty.

FESTIVALS

Cheltenham is most famous for the Cheltenham Gold Cup in March, where people from all over the world come for the horse racing. Other festivals include music, science, literature and food.

ARTS AND CULTURE

Cheltenham is a very arts-focussed town and has three theatres, stunning Georgian architecture and a free museum.

SHOPPING

Cheltenham has a great mix of well-known and independent shops, department stores and boutiques.

NIGHT LIFE

The town has a night life scene for every taste – from fancy wine bars to pubs, great restaurants, nightclubs and live music. There is something for everyone.

Cheltenham is a typical English town where you can experience real English life and culture; a true immersion programme

INLINGUA CHELTENHAM FACILITIES

LOCATION

inlingua Cheltenham comprises of two well maintained period buildings in the centre of Cheltenham. With 20 classrooms, we can teach up to 150 students at any one time.

BUSINESS CENTRE

Our Business Centre is a dual-purpose building for those who wish to come to the UK to study Business English. During the quieter seasons we can reserve this building for corporate clients and it becomes a serious and tranquil environment to study amongst like-minded professionals.

MAIN SCHOOL

Our main school is next door to the Business Centre. Students at our main school study our General English programmes. This includes courses of English for the over 50s, Teacher Training, Aviation and Military English, Mini Stays and evening classes.

Our campus has the following facilities:

- Free Wi-Fi throughout the school
- Tablets available to hire
- 3 film rooms for learning or recreation
- Learning Centre
- Computers in each classroom
- Reading Room with extra computers
- Large common room and garden
- Membership of Cheltenham Ladies College Public Gym and Swimming Pool (This is FREE for students studying in the Business Centre or students staying for 4 weeks or more.)

GENERAL ENGLISH

GROUP COURSES

These English courses are available all year round. The LSP 20 and 30 are General and Intensive English courses, visa compliant: The morning lessons are from 0900-1215 with a 15-minute break. In the afternoon the lessons are from 1330-1500. According to your particular preference and visa regulations you can take either just morning lessons or afternoon lessons or both. The maximum class size for all courses is 12 students.

INTENSIVE ENGLISH 22.5 HOURS PER WEEK.

Our most popular course of 30 lessons per week (22.5 hours) of intensive English. Classes run from 0900 to 1500 per day including breaks. The course is focussed on General English in the morning, which includes work on all four skills, grammar and vocabulary building. In the afternoon we offer skills lessons, IELTS, Cambridge First and Advanced exam preparation.

GENERAL ENGLISH 15 HOURS PER WEEK

This is a popular programme for those who wish to have a less intense course or can only do morning lessons. This course is 20 lessons per week (15 hours) and runs from 0900-1215 including a short break.

GENERAL ENGLISH 10: 7.5 HOURS PER WEEK

For those students who do not require a visa or are working in the area we offer a course of 10 lessons per week (7.5 hours). The course offers skills-based programmes with the chance of developing the four skills and examination preparation. The time of these lessons is 1330-1500 every weekday.

Courses	Code	Lessons per week	1 - 4 weeks	5 - 8 weeks	9 - 12 weeks	13 - 24 weeks	25 - 36 weeks	37 - 48 weeks
General English	GE 10 (7.5 hrs)	10	GBP 120	GBP 100	GBP 90	GBP 80	GBP 75	GBP 70
General English	GE 20 (15 hrs)	20	GBP 295	GBP 280	GBP 265	GBP 235	GBP 205	GBP 185
Intensive English	GE 30 (22.5 hrs)	30	GBP 365	GBP 330	GBP 305	GBP 275	GBP 240	GBP 215

Prices includes: Tuition, Books and Materials, Full Health and Travel Insurance, Individual Learning Plan, Free Membership of Gym and Swimming Pool (Minimum length of stay to qualify for free membership 4 weeks)

ONE TO ONE LESSONS

Individual lessons are perfect if you want to make fast progress, or if you want to focus on specific language skills or vocabulary. You can choose the number of lessons per week and the course will be designed specifically for you and your linguistic needs.

LANGUAGE SKILLS ONE TO ONE PROGRAMME

Summary	Code	Lessons per week	Cost per week
One to One lessons 45 minutes per lesson	CIP 10	10 (7.5 hours)	GBP 470
	CIP 20	20 (15 hours)	GBP 860
	CIP 30	30 (22.5 hours)	GBP 1205
	CIP 40	40 (30 hours)	GBP 1425

Dates: All year round, all levels welcome

Prices includes: Tuition, Books and Materials, Full Health and Travel Insurance, Individual Learning Plan, Free Membership of Gym and Swimming Pool.

COMBINATION PROGRAMME

GENERAL ENGLISH PLUS ONE TO ONE CLASSES

Options available
GE30 + 5 or 10 one to one classes GE20 + 5 or 10 one to one classes

Dates: Start any Monday

Class Size: 12 + 1 to 1

Levels: Elementary to Advanced

Age: Adults aged 16+

If you have any specific needs that you wish to focus on outside of group lessons, you can combine our General English courses on page 11 with extra one to one lessons.

GENERAL ENGLISH COMBINATION PROGRAMME

Summary	Code	Lessons per week	Cost per week
One to One lessons 45 minutes per lesson	GE 20+5	25 (18.75 hours)	GBP 490
	GE 20+10	30 (22.5 hours)	GBP 695
	GE 30+5	35 (25.75 hours)	GBP 570
	GE 30+10	40 (30 hours)	GBP 755

Prices includes: Tuition, Books and Materials, Full Health and Travel Insurance, Individual Learning Plan, Free Membership of Gym and Swimming Pool.

GENERAL & BUSINESS ENGLISH (GBE)

COMBINE GENERAL ENGLISH IN THE MORNINGS WITH BUSINESS ENGLISH IN THE AFTERNOONS

Course Dates: All year round, start any Monday. Maximum class size: 12 (General English) and 4 (Business English)

Minimum stay: 1 week

Levels taught: Elementary to Advanced

Age: Adults 18+

Description: This course gives you the option to combine General English with a dedicated specialist Business Centre course in the afternoon.

Mornings will concentrate on General English and developing your language skills, in the afternoon you will concentrate on Business English in our Business Centre with our corporate clients in a mini group session with a maximum of 4 people per class.

FREE Linguaskill exam with every course: Linguaskill is a recognised Business English examination for many multi-national companies across Europe and could help your career prospects for the future.

Course Summary	Start Dates	Course Code	Number of weeks	Fees
Group training 30 lessons per week. Lesson duration 45 minutes.	Starting dates: Every week, throughout the year	GBE30	1-4	£490 per week
		GBE30	5-8	£405 per week
		GBE30	9-12	£390 per week
		GBE30	13-24	£350 per week

Course Summary	Start Dates	Course Code	Number of weeks	Fees
Group training 40 lessons per week. Lesson duration 45 minutes.	Starting dates: Every week, throughout the year	GBE40	1-4	£590 per week
		GBE40	5-8	£505 per week
		GBE40	9-12	£475 per week
		GBE40	13-24	£430 per week

Prices includes: Tuition, Books and Materials, Full Health and Travel Insurance, Individual Learning Plan, Free Membership of Gym and Swimming Pool.

ENGLISH + EXAM PREPARATION

IELTS PREPARATION

IELTS is the most important exam for English language learners required by UK and US universities. If you are intending to do a degree in the UK, you will need an IELTS score from an approved UKVI SELT (Secure English Language Testing) testing centre.

The intensive English course GE30 offers General English in the morning with more academic skills work and IELTS exam strategies in the afternoons.

CAMBRIDGE FIRST/CAMBRIDGE ADVANCED PREPARATION

Inlingua Cheltenham is a preparation centre for many ESOL exams which could provide you with the opportunity to gain entrance to colleges and universities worldwide or give you the qualification you need to enhance your career. At inlingua Cheltenham we can prepare you for the next step in your life.

Please note: that if you are looking to achieve a particular score, we will test your English ability online before accepting your booking for this course to ensure that your goal is realistic.

ONLINE COURSES

Our Online courses provide an excellent alternative to face to face classes. It offers a way to improve your language skills and prepare for an exam from the comfort of your own home or office. It becomes an excellent solution for those unable to travel to the UK.

ONE TO ONE/TWO TO ONE/THREE TO ONE

Type of Online course	Length of the lesson	Price per person
One to one	30 minutes	£30
One to one	60 minutes	£50
Two or Three to one	30 minutes	£25
Two or Three to one	60 minutes	£35
Four or Five to one	60 minutes	£25
Six to Twelve people	60 minutes	£20
All online material will be provided by the teacher **Pricing offers:** Minimum purchase of 10 hours for each course. Purchase 20 to 39 hours - 5% discount Purchase 40 to 59 hours -10% discount Purchase over 60 hours - 15% discount		

ACADEMIC SUBJECTS UP TO A LEVEL

inlingua Cheltenham offers a series of Academic subjects up to A Level. These courses are ideal for students who are attending or going to attend an English speaking school here in UK or elsewhere.

Type of Online course	Length of the lesson	Price per person
One to one	30 minutes	£32
One to one	60 minutes	£55
Two or Three to one	30 minutes	£30
Two or Three to one	60 minutes	£35
Four or Five to one	60 minutes	£30
Six to Twelve people	60 minutes	£25
All online material will be provided by the teacher **Pricing offers:** Minimum purchase of 10 hours for each course. Purchase 20 to 39 hours - 5% discount Purchase 40 to 59 hours -10% discount Purchase over 60 hours - 15% discount		

Students purchase 10 hours at a time and if they need more, then they can buy further blocks of 10 hours in order to benefit from our excellent teachers who are all fully qualified in their field.

GYMGLISH

As an alternative to the courses above we offer a less intensive course which allows you to learn English, French, Italian and Spanish at a more leisurely pace. The first month is FREE and then if you enjoy the 15-minute lessons 5 days a week, you can choose to pay a small fee per month to continue. The software adapts to your level and increases in difficulty as your English improves.

The link to start the first month FREE is:
www.gymglish.com/partner/inlingua-cheltenham/1184

MINI STAYS & STUDY TOURS FOR GROUPS

These courses are tailor made to the requirements and specifications of each individual group, they are designed around a theme or experience the group wishes to enjoy during their stay.

inlingua Cheltenham can organise everything for your stay, once you have arrived in the UK. Prices start from GBP 495 per person per week inclusive of course, accommodation, transfers and a social programme. All tailor-made group proposals are different and therefore individually priced. If you would like a group quote, please contact us.

Any combination of these.

- Classic Mini stay + Activities
- Teacher Training
- State School Integration
- 50+
- English + Volunteering
- Summer Groups (adults and juniors)
- STEM
- Drama
- Company visits
- Sustainability
- Travel and Tourism
- Art
- Business English
- Environment
- GESE
- ISE

GENERAL ENGLISH SOCIAL PROGRAMME

We offer a social programme throughout the year and all activities and excursions are organised and led by inlingua Cheltenham staff. During July and August, we host activities 4 afternoons and 3 evenings each week, plus full day excursions on a Saturday. At other times of the year the school offers 2/3 activities per week and a full day excursion every Saturday.

ENGLISH PLUS VOLUNTEERING

All students can volunteer with a charity or voluntary sector organization in the UK.

The Standard Visitor Visa gives all nationalities traveling to the UK the right to volunteer with a registered charity for up to 30 days (6 weeks) while they complete their English language course.

We can arrange a volunteering opportunity for you, contact the school for more details.

- Minimum age: 18+

Summary	English Course + Volunteering
Code	EPV
Lessons per week	Flexible
Maximum Stay	6 Weeks (30 days)
Cost	GBP 450

STATE SCHOOL PLACEMENT

We work with a number of local schools who are happy to accept our international students. The school will offer the full curriculum to students who are at a language level to cope with the demands of studying in this type of school.

This course is for students from the ages of 11-17. Students aged 11-16 will join the school year for their age and will study up to 12 subjects a week. This will be taught in English and the student will be in a class with mostly British students. Students aged 16-17 will join 'A' level classes where they will study 3 or 4 subjects in depth.

Please note that State Schools in the Cheltenham area are predominately British schools and therefore make no provision for international students and will not have EFL support classes. We recommend that if you are not up to intermediate level of English (B1) then a period of EFL classes with inlingua Cheltenham would be advisable.

State schools in the UK run a three term year that starts in September, January and April. Students can join in for one or two terms.

We will arrange accommodation and help with any issues that arise during the student's time here. We try to match the student to a family with a child that attends the same school where possible. We can also arrange a guardian, if needed, for an extra cost.

Some of the schools we work with are:

- Pate's
- Balcarras
- Pittville
- St Peters
- Wyedean
- Winchcombe
- Crypt School
- Cotswold School
- Chosen Hill
- Dean Close
- Cleeve
- Haberdashers
- Bournside

STATE SCHOOL AND SIXTH FORM PLACEMENT (INDIVIDUALS)

Course Summary: State School Placement including Host Family Accommodation

Course Code	Term	Fees
SSP 1	Weekly	£595
SSP 2	Half Term (6 weeks)	£3275
SSP 3	1 Term (13 weeks)	£5995
SSP 4	2 Terms (26 weeks)	£10995

Price includes:

- Weekly, one term or 2 terms in local State School
- Full school curriculum of up to 12 subjects at GCSE level or 3/4 A levels (subject to course options available at each school).
- Homestay (half board weekday, full board weekends and full board during school holidays

Price does not include:

- School uniform and school expenses for materials and educational trips
- Transportation to and from school each day
- Language course before placement or during placement i.e. half term break.
- Airport transfers
- Personal insurance for the duration of the stay.
- Personal spending money

AVIATION ENGLISH

Aviation English is taught either as a complete course or part of a combination course. It involves General English and English for Aviation coupled with visits to Aeronautical establishments such as Gloucester, Bristol and Birmingham Airport and several Air Force bases in our area.

The course below is for Aviation English only and the following will be covered:

- Communication for general & specialised aviation functions
- Understanding of aviation vocabulary & terminology
- Oral proficiency skills for routine & unusual ATC situations
- Awareness of aviation context & environment
- Aircraft - types, structure and maintenance
- Airport - areas, layouts, equipment and planning
- Phases of flight - pushback, take-off en-route and landing
- Language of flying - communication in the air and on the ground
- Theory of flight
- Meteorology
- Navigation
- Emergency situations

Code	Start Dates	Weeks	Course Cost
AE1	6.2.2023	4	GBP 1395
AE2	8.5.2023	4	GBP 1395
AE3	11.9.2023	4	GBP 1395
AE4	23.10.2023	4	GBP 1395

Please note: These are set dates, but these courses are also available on demand for groups. Price includes: 30 lessons of tuition (22.5 hours) books and materials. Full Health and Travel insurance.

Price includes: 30 lessons of tuition (22.5 hours) books and materials. Full Health and Travel insurance.

MILITARY ENGLISH

The inlingua Cheltenham course in Military English is designed to prepare military and security personnel, civil servants and diplomats to take up roles where they will need to use English daily.

The training is delivered within a framework derived from the NATO STANAG 6001 language proficiency guidelines. The teacher will select elements according to the specific needs of each trainee.

Code	Start Dates	Weeks	Course Cost
ME1	6.2.2023	4	GBP 1395
ME2	8.5.2023	4	GBP 1395
ME3	11.9.2023	4	GBP 1395
ME4	23.10.2023	4	GBP 1395

Please note: These are set dates, but these courses are also available on demand for groups. Price includes: 30 lessons of tuition (22.5 hours) books and materials. Full Health and Travel insurance.

Price includes: 30 lessons of tuition (22.5 hours) books and materials. Full Health and Travel insurance.

ENGLISH WITH GARDENS AND CULTURE

This course is specially designed for the mature student and includes English lessons in the mornings and visiting places of interest in the afternoons.

Number of lessons/hours: 20 lessons/15 hours per week (Morning lessons)

Level taught: Elementary to Advanced, available to individuals and groups

Minimum stay: 1 week

Maximum stay: 2 weeks (students are welcome to stay longer to study English)

Age Ranges: Mature

A SAMPLE TIMETABLE IS BELOW FOR 2 WEEKS. (Please note this is a sample programme and is subject to change)

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Assessment and Tour of Cheltenham	Lessons	Lessons	Lessons	Lessons	Full Day Excursion to Bath
Afternoon	Sudeley Castle and Gardens	Cotswolds Villages of Bibury and Bourton	Painswick Rocco Gardens and village walk	Croome Park and House	Cirencester Cathedral and visit the Roman Museum	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Lessons	Lessons	Lessons	Lessons	Lessons	Full Day Excursion to London including a River Cruise
Afternoon	Visit to The Pump Room, Holst Birthplace and finish the afternoon with Cream Tea	Coughton Court and Gardens. Learn about the Gunpowder plot and more	Worcester Cathedral and the Civil War Battle	Morgan Car Factory. A tour of a very traditional British Business	Hidcote – World Famous Arts and Crafts Garden	

ENGLISH WITH CULTURE AND CUSTOMS – COURSE COSTS

Start Dates	Cost per week Standard Homestay Half Board	Cost per week Executive Homestay Half Board	Cost per week For Hotel or B&B
08.05.2023	GBP 825	GBP 885	GBP 1295
15.05.2023	GBP 825	GBP 885	GBP 1295
05.06.2023	GBP 825	GBP 885	GBP 1295
12.06.2023	GBP 825	GBP 885	GBP 1295
07.08.2023	GBP 825	GBP 885	GBP 1295
14.08.2023	GBP 825	GBP 885	GBP 1295
04.09.2023	GBP 825	GBP 885	GBP 1295
11.09.2023	GBP 825	GBP 885	GBP 1295

Price includes: 20 lessons of tuition, all materials, transport and entrance fees to all full day and afternoon excursions and choice of accommodation. These are set dates, but these courses are also available on demand for groups of 5 or more people. The maximum length of the excursions is 2 weeks, but students can stay on or arrive early to study General English.

SUMMER SCHOOL

OPTION 1

ENGLISH EXTRA SUMMER PROGRAMME

AGE: 16 and above
This is an all-inclusive package that mixes learning and fun. This is the place to be if students are looking for a summer vacation to remember and yet satisfy parents in their search for educational value in safe surroundings. The course suits individuals and groups and offers a complete package of lessons, leisure, excursions and an excellent English host family.

The package is available between 19.06.2023 and 11.08.2023 and includes per week

- 20 EFL lessons (0900 - 1215)
- 3 afternoon activities including a half day excursion
- 3 evening activities
- Friday barbecue
- 1 full day Saturday excursion
- Half board homestay in a single or twin room

ENGLISH EXTRA SUMMER PROGRAMME

Course Summary	Start Dates	Course Code	Number of weeks	Fees
June, July and August only. Minimum stay 2 weeks.	Courses start every Monday, from 19.06.2023 Courses finish on 11.08.2023	EEXP20	1 – 4	£825 per week
			5 - 8	£755 per week
What is included? 20 x 45 minute lessons per week (LSP 20), Social Programme (3 afternoon and 3 evening activities, Friday barbecue plus full day excursion on Saturdays including admissions and transport), Registration fee, Accommodation Arrangement Fee and half board accommodation with host family.				

OPTION 2

ACADEMIC ENGLISH EXTRA SUMMER PROGRAMME

For those students who would like a more serious course, we offer our LSP 30 with full social programme. This course is designed for students who wish to develop their English on a more intensive course but still take part in our active social programme.

The package is available between 19.06.2023 to 11.08.2023 and includes per week:

- 30 EFL lessons per week (0900 - 1500)
- Half board homestay in a single or twin room
- Full day Saturday excursion
- 3 evening activities
- Friday barbecue

ACADEMIC EXTRA ENGLISH EXTRA SUMMER PROGRAMME

Course Summary	Start Dates	Course Code	Number of weeks	Fees
June, July and August only. Minimum stay 2 weeks.	Courses start every Monday, from 19/6/2023 Courses finish on 11/8/2023	AEEXP30	1 – 4	£825 per week
			5 - 8	£755 per week
What is included? 30x45 minutes lessons per week (LSP 30), Social Programme, 3 evening activities, Friday barbecue plus full day Saturday excursion including admission and transport, Registration fee, Accommodation Arrangement Fee and half board accommodation with host family.				

OPTION 1

PAY-AS-YOU-GO SUMMER SCHOOL (16+ ONLY)

If an all-inclusive package is too much for Summer School students, we offer a General English course (15 or 22.5 hours per week) and give students the option to select and pay for the activities and excursions that they would like to attend.

SAMPLE ENGLISH EXTRA SUMMER SCHOOL ACTIVITY PROGRAMME - WEEK 1

	Morning 09.00 – 12.15	Afternoon 13:30 -17:00/17:30 (Approx.)	Evening 1930-2130
Sunday	Arrive to Cheltenham. Pick up from designated airport		
Monday	Welcome: Testing of language level and induction	The Pump Room with a walking tour of Cheltenham	Games Night
Tuesday	Lessons	Sports Afternoon	Karaoke Night
Wednesday	Lessons	Oxford and Christchurch College	Free Time
Thursday	Lessons	Free Time	Disco/ Theme party at the school
Friday	Lessons	BBQ at the school	Evening spent with host family
Saturday	Full day excursion to London with River Cruise		
Sunday	Time spent with host family		

SAMPLE ENGLISH EXTRA SUMMER SCHOOL ACTIVITY PROGRAMME - WEEK 2

	Morning 09.00 – 12.15	Afternoon 13:30 -17:00/17:30 (Approx.)	Evening 1930-2130
Sunday	Arrive to Cheltenham. Pick up from designated airport		
Monday	Welcome: Testing of language level and induction	Scavenger Hunt	Movie Night
Tuesday	Lessons	Sudeley Castle	inlingua's Got Talent Show
Wednesday	Lessons	Bristol and SS Great Britian	Free time
Thursday	Lessons	Free Time	Disco/ Theme party at the school
Friday	Lessons	BBQ at the school	Evening spent with host family
Saturday	Full day excursion to Bath and the Roman Baths		
Sunday	Time spent with host family		

Please note: Groups and individuals who are under 16 during Summer School can only join the Residential Summer Programme. Individuals not attached to a group with leaders will be part of a group led by an inlingua member of staff.

We offer a full social programme throughout the year and all activities and excursions are organised and led by inlingua Cheltenham staff.

RESIDENTIAL SUMMER CENTRE AT CHELTENHAM LADIES COLLEGE

inlingua Cheltenham is proud to offer a Summer School for 11-17 year olds at Cheltenham Ladies College for 5 weeks in the summer of 2023.

This is an all-inclusive package that mixes learning and fun. This is the place to be if students are looking for a summer vacation to remember and yet satisfy parents in their search for educational value in safe surroundings. The course suits individuals and groups and offers a complete package of lessons, leisure, excursions and an excellent English host family.

The package is available between 10/7/2023-11/8/2023 and includes per week

- 20 EFL lessons (0900 - 1215)
- Full range of afternoon activities
- Full range of evening activities
- 1 full day excursion per week
- 1 half day excursion per week
- Full board Residential accommodation in twins and fours.
- Sample Summer School Activity Programme:

SAMPLE ACTIVITY PROGRAMME FOR CLC

	Morning 09.00 – 12.15	Afternoon 13:30 -17:00/17:30 (Approx.)	Evening 1930-2130
Sunday	Arrive to Cheltenham. Pick up from designated airport		
Monday	Lessons	Tour of Cheltenham	Games Night
Tuesday	Lessons	Sports Afternoon	Pizza Night
Wednesday	Lessons	Half Day Excursion	Karaoke Night
Thursday	Lessons	Drama workshop	Disco/Theme party
Friday	Lessons	BBQ	Movie Night
Saturday	Full day excursion to Bath and the Roman Baths		
Sunday	Free Time	Afternoon Activity	Evening Activity

Course Summary	Start Dates	Course Code	Number of weeks	Fees
July and August Minimum stay 2 weeks.	Courses start every Monday 10/7/2023-11/8/2023	CLCSS20	1 – 2	£925 per week
			3 - 5	£885 per week

What is included? 20 x 45 minute lessons per week (GE 20), Social Programme (Full afternoon and evening activities (4 afternoon and 6 evening activities per week), 1 half day excursion per week and full day excursion on Saturdays. Admissions and transport included), Full board residential accommodation, Registration fee, Full Health and Travel Insurance.

TEACHER TRAINING

CERTIFICATE IN TESOL

We are accredited by Trinity College London to provide this excellent internationally recognised qualification. TESOL stands for 'Teaching English to Speakers of Other Languages'. It is aimed at those with little or no teaching experience and will equip those candidates with the basic skills and knowledge needed to teach English as a second language. The course is QCF Level 5, comparable in difficulty to the second year of an undergraduate degree.

We have a great success rate on our programme: an amazing 97% of participants who have completed the course have passed and obtained this valuable professional qualification on our last 15 courses!

No teaching experience is required - this course is open to anyone with the qualifications for entry to higher education, such as A-levels. Typical participants include:

- College graduates
- Professional people looking for a career change
- Teachers of other subjects
- People who see TEFL as a means of living and working abroad
- Gap-year students
- People looking to host and teach students in their homes
- Non-native English speakers and international applicants are also welcome

NON-NATIVE TRAINEES

If English is not your first language, you should have a level of proficiency in English equivalent to CPE, CAE or an IELTS score of 7.0, TOEFL 600.

We cannot stress enough how intensive this course is. Throughout the four weeks there are assignments which will need to be completed outside of the classroom so it is important that you are certain that you can combine home and work commitments at the same time.

Cert TESOL (TEFLi) – Full Time - Trinity College London

Trinity College, London (40 lessons per week)

Monday to Friday 09.00 – 10.30, 10.45 – 12.15, 13.30 – 15.00 and 15.15 – 16.45

Course Summary	Start Dates	Course Code	Number of weeks	Fees
Group training Intensive full time programme: Monday – Friday 09:00 - 1700	Cert TESOL	06.02.23	4	£1295 Course £185 (Moderation Fee)
		24.04.23		
		04.09.23		
		16.10.23		

Prices includes: Tuition, Books and Materials, Moderation Fee, Full Health and Travel Insurance

TEACHER REFRESHER COURSES (ERASMUS+)

WHAT IS TEFL REFRESHER?

Even successful and experienced English language teachers can benefit from a refresher course. An advanced English teaching course is the perfect chance to explore the latest methodologies and get back in touch with the language you teach.

This course will help you refresh your skills and renew confidence in your ELT classroom skills. The course is designed for teachers of English from all over the world who want to develop their language training techniques. There is an element of General English development included in the course as well as development of methodology, classroom techniques and up to date resources to use in your classroom.

Details	Start Dates	No of weeks	Cost per week	Total cost for tuition
CLIL course for Primary and Secondary School subject teachers and Teacher Refresher Courses	27.03.2023	2	£375	£750
	24.04.2023	2	£375	£750
	08.05.2023	2	£375	£750
	19.06.2023	2	£375	£750
	07.08.2023	2	£375	£750
	21.08.2023	2	£375	£750

Prices includes: Tuition, Books and Materials, Full Health and Travel Insurance

ACCOMMODATION

HOST FAMILY ACCOMMODATION

Students often say that their living situation is almost as important as their course.

Living with a local family gives the student a chance to practice their social English in the evenings as well as share cultures with their hosts.

A large number of our host families have welcomed students into their homes for many years and are very experienced and sensitive when a new student joins their family. Students do not often know what to expect and at inlingua Cheltenham we like to make sure that they are as informed as they can be about their new family before their arrival and put student and family in touch. Many students and host families become friends and stay in touch long after the student has finished their course.

We take pride in our host families and appreciate how integral they are to the student's study abroad experience.

Our Accommodation is organised in-house by our Accommodation Officer and all host families offered by inlingua Cheltenham are checked on a regular basis and conform to the high standards expected by the British Council.

Standard Homestay: is half board and includes breakfast and dinner Monday to Friday, and all three meals at the weekend

Executive Homestay: is standard homestay plus private bathroom

Full Board: is breakfast, packed lunch and dinner Monday to Friday and all three meals at the weekend.

Self-Catering: is in a host family with access to the kitchen

Please Note: Normal arrival and departure day is Sunday (The charges stated are for 7 nights' accommodation).

Christmas Holidays: Students are welcome to stay during the Christmas period when there are no lessons with their host families. However, these two weeks will be charged at the Executive Homestay rate of £230 per week and full board will be provided.

PRICES

Standard Homestay	£180 per week
Standard Homestay Full Board	£205 per week
Executive Homestay	£230 per week
Executive Homestay Full Board	£255 per week
Self-Catering Homestay	£140 per week
Hotel, Serviced Apartments and B&B	£70 - 140 per night
Special Diet	£15 per week

OTHER OPTIONS

HOTELS

Although we strongly recommend host family accommodation to all our clients due to the value of developing your English socially, some people prefer to stay at one of the many hotels near the school. The school has a variety of hotels in close proximity. Please ask for our up to date list of hotels.

SERVICED APARTMENTS

If you want to be more independent, we offer a wide range of self-catering accommodation. The different options available are:

- Serviced apartments/short term rental
- Self-catering in a homestay

If you wish to take advantage of this type of accommodation, then please note that this can take longer to arrange and prices will vary.

GENERAL INFORMATION

HOW TO GET TO INLINGUA CHELTENHAM

BY COACH

National Express coaches arrive in the centre of Cheltenham; five minutes' walk from the school. Coaches run from all major ports and cities in the UK. There is an excellent direct coach service from London Heathrow that takes approximately 2 hours. National Express bus tickets can be booked on
www.nationalexpress.com or organised by inlingua Cheltenham.

BY TRAIN

Cheltenham Spa train station is on the outskirts of Cheltenham. Walking distance is around 25 minutes to the school. There are regular buses to the town centre and a taxi rank nearby. If you are coming from London, then the train station is London Paddington. Train tickets can be bought online at www.nationalrail.co.uk.

BY CAR

We can arrange taxis for you from anywhere in the UK. If you are driving yourself, you can approach Cheltenham from the M5 motorway or the A40. Follow the signs for the town centre. Because of our location in the town centre, parking space next to the main school building is limited. However, there are various local parking facilities nearby.

AIRPORTS

The nearest airports to Cheltenham are Bristol International and Birmingham International. However, there are excellent transport links from London Heathrow, London Gatwick, Luton, Stansted and Cardiff. There are many low cost airlines flying to and from various airports in the UK to European cities.

These include: www.easyjet.com, www.ryanair.com, www.Eurowings.com

AIRPORT TRANSFERS

Return Coach Journey	
Heathrow	£95
Gatwick	£100
Stansted	£100
London Victoria	£100
Luton	£100

Taxi (one way only)	
Heathrow	£185
Gatwick	£220
Stansted	£220
Birmingham	£150
Bristol	£150
London Victoria	£220
Luton	£185

These prices include inlingua Cheltenham's administration fee. Taxis can be shared between 2,3 or 4 people.

Please note: we reserve the right to charge an excess if your flight has been delayed or cancelled. This is to cover any costs charged to us by the taxi company.

TRAVEL WITHIN CHELTENHAM

Weekly bus tickets are available in Cheltenham which entitle you to unlimited travel on buses throughout Cheltenham. These are priced at approximately GBP15.50 per week and can be purchased on board the bus. For further information, see
www.stagecoachbus.com

TRAVEL WITHIN THE UK

Cheltenham's railway station has excellent connections throughout the UK, including direct trains to London, Cornwall, Birmingham, Bristol, Manchester, Edinburgh and many more places. For further information, see: www.nationalrail.co.uk

National Express is the main bus service in England. It offers expressway coach services linking many cities and towns. For further information see www.nationalexpress.com

YOUR FIRST DAY

LESSON TIMES AND EFL LANGUAGE LEVELS

The times of your lessons during the weekday are as follows:

09:00 – 10:30	Double lesson
10:30 – 10:45	Break
10:45 – 12:15	Double lesson
12:15 – 13:30	Lunch
13:30 – 15:00	Double lesson
15:00 – 15:15	Break
15:15 – 16:45	Free time or Self Study or lessons

FIRST DAY AT SCHOOL

All new students begin their course on Monday mornings. Students staying in host family accommodation will receive directions how to get to school by their host family on the first morning. Students without host family accommodation will have received their school details before their arrival and should make their own way to the school for 0845.

TESTING

On the first day at inlingua Cheltenham, students are given a test to determine their current level of English. The test consists of multiple choice questions and/or a written paper and a one-to-one interview to check the speaking level.

Students are then placed in a class at an appropriate level. Students are monitored closely and constantly by their teachers to ensure that they are always at the correct learning level.

ORIENTATION

On the first day, students are given a tour of the school and town centre, pointing out areas of interest and importance.

SELF STUDY (FREE EVERY WEEKDAY 1515-1645)

On certain afternoons between 1515-1645 inlingua Cheltenham offers a teacher led Self-Study session in our Learning Centre. The teacher is there to help the students with their homework or to explain some aspects of the class lesson they had difficulty with. This service is free and available to all students.

STUDENT LEVELS DETERMINED BY EXAM

iningua Level	CEFR	Cambridge	IELTS	ESOL	TOEIC	Trinty GESE	Trinity ISE	Macmillan Online test	Inlingua Placement test
Beginner APP IA	Pre-AI					1		Level 1: 0-20 0	0-20
Beginner APP IB	AI		1.0-2.0	Entry 1		2		Level 2: 21-30	21-35
Pre-intermediate APP2A-2B	A2	KET	2.0-3.0	Entry 2	15-300	3-4	ISE 0	Level 3: 31-50	36-50
Pre-intermediate APP2A-3A	B1		3.5-4.0	Entry 3	350-500	5		Level 4: 51-63	51-70
Established intermediate	B1+	PET	4.5-5.0			6	ISE 1		
Upper intermediate APP 38-4A	B2		5.5-6.0	Level 1	600-750	7-8		Level 5: 64-80	71-90
Established upper intermediate	B2+	Cambridge First	6.5	Level 2		9	ISE II		
Advanced APP 4A-4B	C1		7.0-7.5		800-850	10		Level 6: 81-100	91-100
Established Advance	C1+	Cambridge Advanced	7.5-8.0			11	ISE 111		
Established Proficient APP 4B	C2		9.0			12	1SE 1V		

WHEN THE SCHOOL IS OPEN AND CLOSED IN 2023

Dates	English and Voc School and Public Holidays national Centre	Business Centre
1st January	Closed	Closed
7th April (Good Friday)	Open for all lessons	Open for all lessons
10th April (Easter Monday)	Closed	Open for all lessons
1st May (May Day Holiday)	Closed	Open for all lessons
29th May (Spring Bank Holiday)	Closed	Open for all lessons
28th August (Summer Bank Holiday)	Closed	Open for all lessons
23rd December – 7th January 2024	Closed	Closed

GENERAL INFORMATION

MEDICAL AND TRAVEL INSURANCE

All students under 70 years old are insured against Medical and Travel costs while at the school under the Endsleigh Student Insurance Policy. Students should consider whether they are adequately insured for their possessions or pre-existing medical conditions.

Our policy is available to view on our website and covers eventualities like cancellation, course fees and medical expenses. It is your responsibility to- check that you have cover for everything that you require. A copy of what the policy covers is available on request.

CLIMATE

Cheltenham has a variable but generally mild climate and weather extremes are rare. Students should come prepared for all types of weather during their stay in England. For information on English weather today and a forecast for the week visit www.bbc.co.uk/weather

MOBILE PHONES

Mobile telephones can be brought into England. Customers with subscriptions to GSM services, providing they have a roaming agreement with the English network operator(s) may use their subscription. Pay-as-you-go mobile phones are available in Cheltenham shops. You can buy a mobile in Cheltenham for as little as £20 and a SIM card on 'Pay as you go' arrangements. For information on the major mobile phone operators in England, please see links below:

www.vodafone.co.uk

www.ee.co.uk

www.three.co.uk

BANKS

Banks are open Monday to Friday from 0900 to 1700. ATMs in England accept most major credit cards. Visitors are advised to change their bank notes at banks and the Bureau de Change to get the best exchange rate. Opening a bank account in England is an option for students staying three months or longer and have booked and paid for at least 12 weeks' accommodation. We are able to give advice on opening a bank account. Full details will be given at reception when the students arrive here at inlingua Cheltenham.

SHOPS

The opening hours of most shops in England are 0900 until 1800, Monday to Saturday. Supermarkets and shops are open on Sunday from 1100 to 1600.

ENTERTAINMENT

Cheltenham has a wide variety of entertainments on offer including numerous shops, restaurants, pubs and bars, discos, 2 theatres, an 11 screen cinema, minigolf, recreation centre and a number of beautiful parks - ideal in the summer! For further useful information about Cheltenham and the Cotswolds, please visit the following links:

www.visitcheltenham.gov.uk

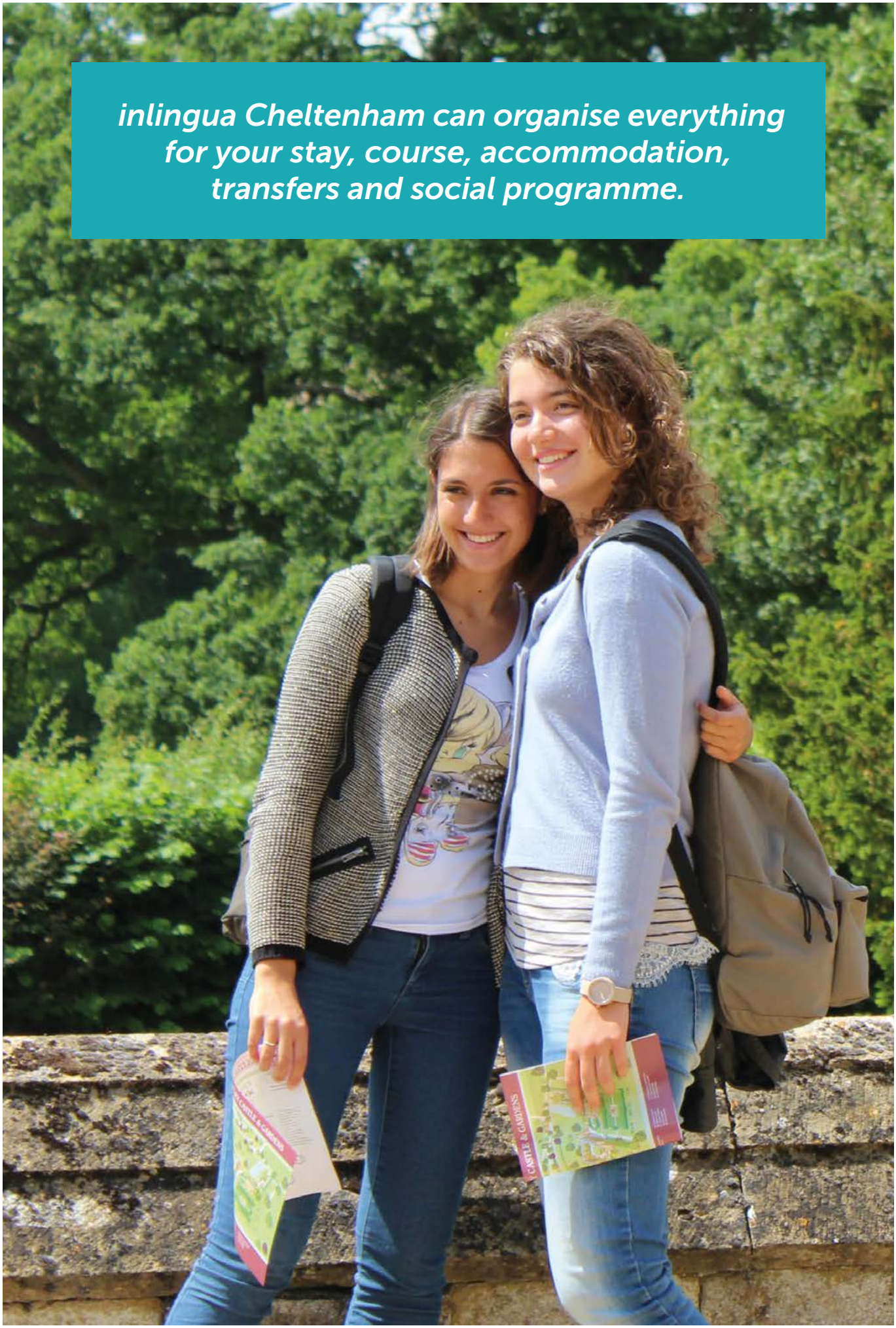
www.explore-gloucestershire.co.uk/cheltenham

TELEPHONE

Calling into England: When making a call into England from another country, the lead zero of the area code is dropped and the country code for England (+44) is added. For example, to reach inlingua Cheltenham, you will dial the number as +44 1242 250 493.

Calling out of England: When making a call to another country, the international access code is "00" or + followed by the country code for the country you are calling, followed by the area code then phone number.

inlingua Cheltenham can organise everything for your stay, course, accommodation, transfers and social programme.



ENROLMENT FORM 2023

PERSONAL DETAILS:

Passport no.			YOUR PHOTO
Mr/Mrs/Miss		Date of Birth	
First Name(s)			
Last name			
Address			
City		Postcode	
Nationality		Country	
Occupation			
Mobile No.			
Telephone			

Emergency contacts in your country

1.			2.		
English speaking:	Yes	No		Yes	No
Relation to you					
Name					
Tel. No.					

WHAT IS YOUR LEVEL OF ENGLISH?

Beginner A0	
Elementary A1	
Pre-Intermediate A2	
Upper Intermediate B1>B2	
Upper Intermediate B2>C1	
Advanced C1>C2	

COURSE/S REQUIRED

EXAMPLE			Course Name 1		
GE30					
Start Date	Finish Date	No. of weeks	Start Date	Finish Date	No. of weeks
02.01.23	27.01.23	4			
Course Name 2			Course Name 3		
Start Date	Finish Date	No. of weeks	Start Date	Finish Date	No. of weeks

DO YOU REQUIRE A VISA?

Yes		Visitor Short Term Study Visa	
Up to 6 months		Up to 11 months	

ENROLMENT FORM 2023 CONTINUED

ACCOMMODATION:

Standard Homestay | Executive Homestay | Self Catering Homestay

Serviced Apartment | Hotel/B&B

Date of arrival | Date of departure | Half board | Full board

With Children: Yes | No

With Cats: Yes | No | With Dogs: Yes | No

Do you smoke?: Yes | No

Any medical condition(s) we should know about? i.e. diabetic

Other requirements

£15 Special Diet Supplement per week (gluten free, vegan, halal)

TRAVEL

I am arriving at

Date of arrival

Time of arrival

Flight No.

I am departing from

Date of departure

Time of departure

Flight No.

I want inlingua to organise: a return coach ticket | A one-way taxi transfer

A two-way taxi transfer | One-way coach ticket (price on request)

I will organise my own transfers

Please send the £60 Registration Fee, and the £40 Accommodation Arrangement Fee (if applicable) with your application form to reserve your course. These fees are non-refundable and are not part of your course fee. Please note: The £60 Registration Fee and the £40 Accommodation Arrangement Fee do not apply to our Business Centre Courses.

HOW TO PAY

By bank transfer in pounds sterling (account details on the invoice you will be sent) | By bankers' cheque (in pounds sterling drawn on a UK bank)

By bank transfer or CC through online 'Pay to Study' system via our website | Through my inlingua school/agent who are:

Signed | Dated

Guardian or Parent signature

ADDITIONAL EXPENSES 2023

REGISTRATION AND ACCOMMODATION ARRANGEMENT FEES:

(These only apply to courses mentioned in the English and Vocational Course brochure)

Registration Fee: £60 (non-refundable, this must be sent with your application form) Accommodation

Arrangement Fee: £40 (non-refundable, this must be sent with your application form if applicable)

Medical and Travel Insurance: This is included in the fees and is offered through a company called Gibbs Denley Student Guard policy. What is covered can be seen on our website www.inlingua-cheltenham.co.uk or can be sent to you upon request.

ACCOMMODATION

Standard Homestay	£180 per week
Executive Homestay	£220 per week
Standard Homestay Full Board	£205 per week
Executive Homestay Full Board	£255 per week
Self-Catering Homestay	£140 per week
Hotel, Serviced Apartments and B&B	£70 to £140 per night
Special Diet	£15 per week

AIRPORT TRANSFERS (COACH OR TAXI)

Return Coach Journey	
We can arrange a return (two way) coach ticket for you from the following airports / stations **Note:** These prices include inlingua Cheltenham's administration fee	
Heathrow	£85
Gatwick / Stansted	£95
Birmingham	£85
London Victoria	£95
Luton	£85

Taxi (one way only)	
We can arrange a pick up and drop off service at most places in England. **Note:** Here are the one way prices for most destinations. Students arriving in groups of 2, 3 or 4 can share taxi costs.	
Heathrow	£185
Gatwick / Stansted	£220
Birmingham	£150
London Victoria	£220
Luton	£185

EXAMINATION FEES

The examination fees include a nominal charge for administration related to setting up the examination and enrolment	Cambridge ESOL Exams Gatwick / Stansted	PET and KET	£170
		Cambridge First and Advanced	£170
	IELTS and Linguaskill Exams	IELTS (SELT centre)	£200 - £230
		Linguaskill	£105

TERMS AND CONDITIONS

Please apply as early as possible so we have time to process your application and find you the right type of accommodation and make arrangements for your visa if one is required.

HOW TO APPLY TO THE SCHOOL

GENERAL AND INTENSIVE ENGLISH COURSES (INCLUDING VOCATIONAL PROGRAMMES)

1. You need to complete an Enrolment form. You will find an Enrolment form in this brochure on pages 38 and 39 or obtain one by email, post or online at www.inlingua-cheltenham.co.uk.
2. You need to calculate the total cost of your course by adding together:

- Total tuition fee
- £60 Registration Fee (if applicable)
- Total accommodation price (if required)
- £40 Accommodation Arrangement fee (if booking accommodation)
- Airport transfers and other transport services

3. Please email or post the application form, together with your

   Registration Fee (£60), Accommodation Arrangement Fee (£40).

4. Send us your flight, train or coach details as soon as you have arranged your travel even if you have not booked the airport meeting and transport service through the school.
5. Tell us immediately if you have to change your course dates because of any delays or if your visa has been refused.
6. Pay the balance of your fees at least three weeks before your arrival date.

Please note: If you are a Visa student upon confirmation of your enrolment and invoice you must pay 15% deposit of the total invoice value before we issue the visa documents.

Please note: Upon successful completion of your Visa application, full payment of remaining fees must be paid at least 3 weeks before course starts.

Please note: If you were unsuccessful in gaining a Visa, the deposit is refunded in full, but not the Registration, Visa Application and Accommodation Arrangement Fees and any other costs the school have incurred i.e. bank charges, courier fees.

HOW TO PAY

The invoiced total is normally for full payment in advance for the course and accommodation. All payments must be made in £ Sterling (GBP).

You can pay:

- By cash direct to the school, (Do not send cash in the post).
- By a cheque drawn on an English bank, payable to inlingua Cheltenham.
- By Sterling bank transfer through your bank or via our website 'Pay to Study'
- By Credit Card via our website, please go to the link 'Pay to Study'

Name of Account:
English and Vocational Academy (EVA) Ltd t/a inlingua Cheltenham

Bank:
Lloyds
130 High Street
CHELTENHAM GL50 1EW

Account Number: 34564760

Sort Code: 30-95-72

IBAN Code: GB02 LOYD 309572 34564760

BIC Code (Swift): LOYDGB21108

(If you are paying by Sterling Bank Transfer, you should email or send a copy of the transfer document with your Enrolment form. Please ask the bank to include your name and invoice number or student number on the transfer).

We hope everything in this section is understandable and clear, if for some reason it is not clear please ask, we are here to help:

inlingua Cheltenham, Rodney Lodge, Rodney Road, Cheltenham, Gloucestershire, England. GL50 1HX

Tel: +44 (0) 1242 250493

Email: info@inlingua-cheltenham.co.uk Web: www.inlingua-cheltenham.co.uk

COURSE FEES

All course tuition fees include books and materials. If there are any changes to the UK VAT laws, inlingua Cheltenham books and reserves the right to pass on those changes to the client.

DEPOSIT AND PAYMENT

A non-returnable Registration Fee of £60 along with the Accommodation Arrangement Fee of £40.

VISA STUDENTS ONLY

A further deposit of 15% of the total invoice value (in all cases a minimum of £100) should be paid on receiving course confirmation and the invoice.

Payment of the 15% will then be credited to your account and a new invoice will be produced for visa purposes. Only after receiving the deposit are we able to issue a Confirmation of Enrolment and your unique visa reference number.

The rest of the course fee is payable in full no later than three weeks before the course commences. If a course is booked less than three weeks before the commencement dates, full payment should be made on receipt of the course confirmation and invoice, otherwise this will be subject to an interest charge of 8% per month or part thereof up to the first day of the course and until payment is received.

We reserve the right to cancel or terminate any course that has not been paid and students will not be allowed to start their courses until payment has been received.

Please ensure that when you pay the fees you also pay the bank charges for the transfer so that the school receives the full amount. Shortfalls in payment will be requested and interest charged if need be.

Ensure when making your payment that you indicate who the payment is for so as to avoid embarrassing situations when we chase for payments. If a student wishes to pay their accommodation fees in instalments an admin fee of £25 per instalment paid will apply. Tuition fees should be paid in full before the course starts

HOW TO PAY CONFIRMATION

We reserve the right not to accept a student and/or to terminate without notice a course that has already begun if payment is not made in full in accordance with our payment terms.

CANCELLATION

A cancellation charge will apply according to the following scale:

- up to 21 days before the course begins: lose deposit plus non- refundable fees
- 21 days to 15 days 33% of the total invoice
- 14 days to 8 days 66% of the total invoice
- 7 days to 3 days 75% of the total invoice
- 2 days or less 100% of the total invoice
- no refunds will be made after the course has started

If a course is cancelled due to an unsuccessful visa application, all fees paid to us (minus our bank charges, Registration, Visa Application, Accommodation Arrangement and Courier fees) will be refunded in full, on receipt of written confirmation from the Visa Section of the British Embassy that your visa application has been unsuccessful.

GROUP COURSES

GENERAL ENGLISH

If there are fewer than three students on a Language Skills Programme 20 or 30 course, the number of lessons per day may be reduced according to the following scale:

GE30

2 students – from 6 to 3 lessons

1 student – from 6 to 2 lessons

GE20

2 students – from 4 to 2 lessons

1 student – from 4 to 1 lesson

We reserve the right to offer LSP/20 lessons in the afternoon should we, at our sole discretion; feel that this is in the students' or schools' best interests.

BANK HOLIDAYS

Please also note that there are no group course lessons on Bank Holiday Mondays. Please refer to Public Holidays dates on page 34 of this brochure.

Students on short courses (1, 2 or 3 weeks) can be offered extra lessons to compensate for loss of lessons on Bank Holiday Mondays if it occurs.

EXTENDING YOUR COURSE

If you are a student with or without a visa you can extend your stay if you wish, and your visa allows. We will add the number of weeks of your original booking to your extension and this may mean you will pay a lower price per week for your extension depending which price bracket you fall in to. Please refer to the price list for details.

TAKING HOLIDAYS

If you have booked a course of 12 weeks or more and wish to take a holiday during your course, this is possible AS LONG AS you request the number of weeks you wish to take for holidays at point of booking and when at the school you give us four weeks' notice in writing before taking the holiday. We normally allow students to take a maximum of 1 week's holiday for every 12 weeks that they are in the school.

Holidays arranged after the time of booking or exceed those pre- booked will be treated as absences and you will lose those weeks of tuition.

Alternatively, you can ask for the free weeks as holiday. Please note no refund or extension will be granted in this situation. If you wish to retain your accommodation you must pay a retainer of £50 per week to the host family while you are away. If students shorten their course, there is no refund of fees

LONG-TERM BOOKINGS

Students cannot reduce the length of their course by changing programmes. Under Home office visa regulations, we are responsible and duty bound to look after you for the whole duration of your course.

All examination classes are in the afternoon. Students who want exam classes must book the LSP 30 course. It is not possible to book LSP 20 and then change the timetable to 10 lessons in the morning and 10 lessons in the afternoon.

Any students in breach of their visa will be reported to immigration.

ACCOMMODATION FEES

inlingua Cheltenham makes a charge of £40 for arranging accommodation. This charge is also applied if you change host families unless it is deemed the family is unsuitable for you. Please note to change a family is possible but you must have a good reason to do so. The fee that you pay to us for host family accommodation irrespective of the Accommodation Arrangement Fee is what we pay to the host family.

We do, however, have a contract with the host family which stipulates that we must give them four weeks' notice if a student is going to change or leave the family. In exceptional circumstances (for example, the family does not provide what they have promised etc.) we may decide not to give the family 4 weeks' notice.

Examination Fees (for Cambridge examinations, IELTS etc.) are not included in the course price and will be charged separately.

If there are fewer than 5 people enrolled on an LSP30 programme specifically wanting to follow a published IELTS or Cambridge examination preparation Skills Session, we reserve the right to cancel the exam skills sessions and offer alternative skills sessions instead. In these rare situations, we will also offer an extra programme of supervised self-study, in order to help the students to prepare for the exams.

ACTIVITIES AND EXCURSIONS

GENERAL ENGLISH

Activities and excursions are normally offered as optional extras. These activities are organised for students and offered either free of charge or at cost price (when a cost is incurred by inlingua). Students who prepay activities on the summer programme will normally be guaranteed a place on the activities and excursions they have paid for, however they must still sign up for all activities and excursions, so that appropriate staffing and transport can be arranged.

MEDICAL AND TRAVEL INSURANCE

inlingua Cheltenham includes Medical and Travel Insurance as part of your tuition fee. This policy is through Endsleigh Student Insurance covers you throughout your stay. Please ask for a copy of the insurance cover when you apply for your course or look at it on our website

www.inlingua-cheltenham.co.uk.

Students aged 18 and under will need to provide a signed Parental Consent Form for immigration and the school.

There is a declaration by the client (or guardian if under 18) when you enrol on a course at inlingua Cheltenham, that your act of enrolment means you are fully in accordance with our terms and conditions and agree to abide by them, whether you complete an inlingua Cheltenham enrolment form, enrol via an agent or by any other means.

PHOTOGRAPHY, FILM, SOUND RECORDINGS AND WRITTEN WORK

During our courses we sometimes take photographs, film footage and sound recordings, some of which may be incorporated in to but not limited to future publicity materials, social media sites, tests & educational material.

If you do **not** wish to participate in any of these please inform the school.

inlingua®
Cheltenham

/inlinguaCheltenham /inlinguaChelt /CheltInlingua/ Inlingua_chelt
company/inlinguacheltenham-school-of-languages/ /inlinguacheltenham/

Rodney Lodge, Rodney Road, Cheltenham, Gloucestershire,
Tel: +44 (0)1242 250 493
Email: info@inlingua-cheltenham.co.uk

www.inlingua-cheltenham.co.uk

inlingua Cheltenham is accredited by and members of:

Accredited by the BRITISH COUNCIL for the teaching of English in the UK
BUSINESS ENGLISH UK A special interest group of English UK
ENGLISH UK member
TRINITY COLLEGE LONDON Registered Examination Centre 1814